



SPMS Meeting Minutes	
June 21, 2012	Called to Order: 8:07 PM PDT
Type of meeting	Monthly SPMS Committee Conference Call
Facilitator	Errol Graham - Chair
Minutes	Robin Smith
Attendees	Chair - Errol Graham (West Hollywood Aquatics) Vice Chair - Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Member at Large - Jacquie Cole (Long Beach Grunions) Registrar - Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Coaches Chair – Christine Maki (Covina Tri-swim Masters) Quartermaster - Trisha Commons (Mission Viejo Masters) Officials Chair - Robert Mitchell (Unattached) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Planning Chair – Lucy Johnson (Long Beach Swim Club) Sports Medicine Chair - Jessica Seaton (West Hollywood Aquatics) Michael Heather (Mission Viejo Nadadores) - USMS VP Admin. Mary Hull (Southwest Aquatics) - SW Zone Chair Connie Barrett (Mission Viejo Nadadores) Michael Collins (Irvine Novaquatics) Chris Lundie (Santa Clarita) Mike Miranda (Long Beach Grunions) Robin Smith (Irvine Novaquatics) Phil Yoshida (San Luis Obispo)
MSA	May 17, 2012 Minutes approved as amended.
Officer Reports:	
SPMS Chair: Errol Graham chair@spma.net Errol announced that Connie Barrett has stepped down from the positions of SPMS Secretary and Marketing Committee Chair. The Office of SPMS Secretary is now vacant. The Marketing Committee Chair is now vacant. Errol to forward language to Dan for the SPMS email and SPMS website regarding the vacant positions and the nomination and voting process for filling them. The SPMS Contractor two-year terms will be ending in September 2012. The bid process is now officially open for the Registrar, Newsletter Editor, and Top Ten Recorder Contractors. The Meet Coordinator will be a Contractor position and is also open for the bid process. Jacquie is putting together the specifications for each position to be posted on the SPMS website. The plan is to follow the process from 2 years ago.	
SPMS Vice Chair: Mark Moore vicechair@spma.net Mark reviewed the sanctions approved since the last conference call. There were two - the Mission Viejo SCM Meet scheduled for November 4 th and the USMS National Postal 3,000/6,000 Yards Event hosted by the Long Beach Grunions. Discussion followed regarding whether or not SPMS should charge a sanctions fee the USMS National Postal Event. The current SPMS sanctions fee policy only covers swim meets and open water events – it does not	



explicitly cover postal swimming events or clinics.

When the National Postal Event was awarded by USMS to the Long Beach Grunions, there was no specific mention of a sanctions fee at that time.

The USMS sanctions request process has changed to an online application process, so currently, any payment of fees occurs after the LMSC sanction has been approved.

-MSA – approved to charge the usual pool sanction fee of \$50 for the USMS National Postal 3,000/6,000 Yards Event.

There was further discussion regarding the SPMS sanctions policy and fee structure, particularly as to whether or not the Long Beach Grunions should have to pay the newly-approved sanction fee since the policy was not in effect at the time the sanction had been given. Several motions were made, revised, and/or withdrawn. Issues ranged from how to reword the policy to include all pool events, possibilities of adjusting the fee structure, whether or not to charge a sanctions fee for clinics, and whether or not to charge a fee for all sanctioned open water events (i.e. Channel Swims).

-Motion to table discussion of this topic to a future meeting was passed.

There was a question regarding the sanction that had been previously approved for the Distance Challenge Open Water Events as the sponsor is not a member of SPMS and the sponsor website is unclear regarding the “for profit” versus “not for profit” status of the organization.

It was later clarified during the call, that the payment check for the sanction came from the American Lung Association and that the proceeds of the Distance Challenge will go to the American Lung Association.

SPMS Treasurer: Bob Eberwine treasurer@spma.net

Reports posted on Website (see links below).

Treasurer’s Report

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120621_Treasurer_Report.pdf

Balance Sheet

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201206_Balance_Sheet.pdf

Income Statement

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201206_Income_Statement.pdf

Bob reviewed the SPMS Tax situation for 2010 and 2011.

He also said that the pending DBA status is delaying the new bank account and ability to write checks.

There was a discussion regarding whether or not monies had been approved for upgrading QuickBooks and for purchasing proper document storage boxes.

-MSA – approved up to \$50 to purchase proper document storage boxes (i.e. Rubbermaid containers) and up to \$360/year (\$30/month) to upgrade QuickBooks Online

SPMS Secretary: VACANT secretary@spma.net

No Report.

SPMS Member at Large: Jacquie Cole memberatlarge@spma.net

Jacquie requested that the conference call attendees assist with getting more people participating and more teams represented on the monthly SPMS conference call.

She is also drafting the Contractor specification details for the SPMS website postings.

Contractor Reports



SPMS Registrar: Dan Wegner registrar@spma.net

Report posted on Website (see link below).

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120621_Registrar_Report.pdf

Dan announced that SPMS now has a record 93 clubs registered – this is an increase of 5% over last year. He anticipates a related increase in number of Individual registrations.

SPMS Newsletter Editor: Kim Thornton newsletter@spma.net

Kim is in the process of putting together the next newsletter. She is working on the cover and lead stories. She has received newsletter articles from Christine and Jessica.

SPMS Top Ten Recorder: Mary Beth Windrath topten@spma.net

Report posted on Website (see link below).

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120621_Top_Ten_Recorder_Report.pdf

Standing Committee Reports:

Coaches Committee: Christine Maki coaches@spma.net

Christine had to leave the meeting early – Errol provided her report.

She has been assisting coaches looking for clubs in locations they are moving to and helping swimmers find places to swim.

She is continuing to work on the Coaches Clinic scheduled for the end of September 2012.

Marketing Committee: VACANT

No Report.

Robert mentioned that there was no SPMS representative at the recent Senior Games. However, there was a table with USMS information and giveaways which went unattended throughout the meet. Lucy Johnson, who had volunteered to go to the meet, was unable to attend.

Meet Operations: Mark Moore vicechair@spma.net

Meet Coordinator, Quartermaster, Awards: Trisha Commons Trisha5swim@aol.com

Meet Operations:

Mark reported on the upcoming LCM swim meet schedule – there are 4 events left in the LCM season – the Patrick Moore Memorial Relay Meet on July 1st, the San Luis Obispo Meet on July 6th, the Santa Barbara Meet on July 14th, and the SPMS LCM Championships at Mission Viejo on August 10th-12th.

Meet Coordinator:

Trisha reported that we had two swim meets since last month's meeting. They were held at UCI and Las Vegas.

There were some problems at the UCI meet:

- (a) The pool was short. The bulkhead was in the wrong place.
- (b) They were short on timers, Deck Marshall and a First Aid kit.
- (c) The meet started late. Event #1 started ten minutes late and event #2 was fifteen minutes late.

Everyone was trying to measure the pool. Before event 2 started, an announcement was made that the pool could not be measured and that no records would count.

There were over 100 swimmers in the swim meet.

Last weekend we had a swim meet in Las Vegas. There were only 67 swimmers. The meet started late and we tried to slow the meet down.

The new “No Diving” signs are wonderful and no-one was seen diving into the warm-up pool.



Trisha would like to recommend that a First Aid kit be present at all SPMS swim meets. One swimmer got hurt at the UCI meet and she had to use her supplies.

-MSA – approved SPMS to purchase two (2) First Aid Kits (cost not to exceed \$50 per kit) for use at sanctioned swim meets and sanctioned open water events by the Meet and Open Water Coordinators. SPMS will also cover reimbursement for replacing supplies if used.

Discussion followed regarding the USMS rule for pool measurements especially in pools with bulkheads due to the issues at the UCI swim meet and the difficulties around back-up systems to laser measurements (i.e. steel tape) especially for long course events.

The issues regarding the presence/absence of timing pads and tightening of lane lines changing the length of the course/lane(s) were also discussed.

It was noted that the USMS rule for sanctioned events regarding notifying swimmers ahead of time if pool measurements are not compliant was followed at the UCI meet – it was announced several times prior to the start of the first event.

Discussion continued about possibly training experts to measure pools so that courses could be professionally measured as we owe it to swimmers to have a proper course.

It was requested that Jessica bring this topic up again at the USMS Rules Committee meeting at Convention.

Officials Committee: Robert Mitchell officials@spma.net

Robert reported that the Las Vegas Meet had 2 officials present to run the meet and the UCI Meet had 3 officials present to run the meet.

Open Water Committee: Tanya MacLean openwater@spma.net

Tanya has drafted and sent out the requirements for the SPMS Open Water Series results to Race Directors.

She has been working with Robert to assign Referees for upcoming OW Events.

Tanya has addressed questions from Race Directors and updated the SPMS Website with the 2012 Open Water Series races and information.

Planning Committee: Lucy Johnson lucyj6@mac.com

No Report.

Lucy is planning to set up the next committee meeting in the next few weeks.

Sports Medicine Committee: Jessica Seaton JSeaton@aol.com

Jessica has written an article about blog posts and sent it to Kim for the newsletter

Webmaster: Dan Wegner registrar@spma.net

Dan made minor changes to the Meet Results webpage and added a USMS link to the Marketing Materials webpage.

-MSA – approved all Committee Reports.

OLD BUSINESS

No Old Business



NEW BUSINESS

Errol presented estimates for the travel and per diem expenses for SPMS delegates to the USMS Convention. SPMS will pay the convention registration fee for delegates – this payment will be made by Bob Eberwine directly to the USAS Convention.

**-MSA – approved reimbursement of \$960 per person – assumes 4 nights.
(includes \$475 airfare, \$25 x 2 baggage fee, \$76/night double occupancy hotel room, \$100 meal allowance, \$40 for transportation to and from the airport and home, and \$40 for transportation to and from the airport and convention hotel)**

-MSA – approved reimbursement of extra hotel night (\$76) for those delegates who have required attendance at additional meetings.

-MSA – approved delegates who have airfares in excess of the average airfare (\$475) due to location of originating airport (e.g. SLO) may submit the difference for reimbursement.

Next conference call meeting will be held on Thursday, July 19, 2012 at 7:30 PM

Meeting Adjourned: 9:44 PM PDT