



SPMS Meeting Minutes	
February 21, 2013	Called to Order: 8:03 PM PDT
Type of meeting	Monthly SPMS Committee Conference Call
Facilitator	Errol Graham - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Registrar – Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Marketing Chair – Anita Cole (Long Beach Grunions) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Officials Chair – Robert Mitchell (Unattached) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Planning Chair – Lucy Johnson (Long Beach Swim Club) Mary Hull (Southwest Aquatics) – SW Zone Chair Michael Heather (Mission Viejo Nadadores) – USMS VP Admin. Michael Collins (Irvine Novaquatics) Paul Fritz (Swim Las Vegas) Chris Lundie (Santa Clarita Masters) Kara Miller (Swim Las Vegas) Karin Wegner (Las Vegas Masters) Phil Yoshida (San Luis Obispo) Alina de Armas (Official)
MSP	January 10, 2013 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Errol Graham chair@spma.net	
No Report.	
SPMS Vice Chair: Mark Moore vicechair@spma.net	
Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130221_Sanctions_Chair_Report.pdf	
<p>Mark gave an update on the Open Water (OW) safety guidelines, the insurance status, and the sanctions process. The new OW safety guidelines will be sent out to event hosts.</p> <p>For multi-swimmer sanctioned OW events, USMS will bill the host LMSC \$1000 of the \$1800 insurance fee. USMS will cover the remaining \$800 of the total fee.</p> <p>For solo or relay sanctioned OW events, the full \$1800 insurance fee will be billed to the host LMSC.</p> <p>For USMS National Championship OW events, the insurance fee will be waived, unless the event host adds additional races to the National Championship OW event program. In this case, the host LMSC will be billed the \$1000 insurance fee.</p> <p>There was discussion regarding the options for covering the insurance fee for the multi-swimmer sanctioned events. These included SPMS paying the fee, the event host paying the fee, the fee being split between SPMS and the event host, or a surcharge of \$5-\$10 being assessed per swimmer entry</p>	



over the entry fee amount to “cover” the insurance fee. Regarding the surcharge option, the event director would then pay the total amount of the collected surcharge fee to SPMS after the event.

MSP – For multi-swimmer sanctioned Open Water events, a \$6.00 per swimmer surcharge to be added in addition to the race entry fee to assist with covering the amount of the insurance fee.

Mark is finalizing the workout pool(s) for the USAS convention in September. He is currently working with two pool sites.

SPMS Treasurer: Bob Eberwine treasurer@spma.net

Reports posted on the SPMS website (see links below):

Treasurer’s Report

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130221_Treasurer_Report.pdf

Balance Sheet

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201301_Balance_Sheet.pdf

Income Statement

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201301_Income_Statement.pdf

Budget versus Actuals

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201301_Budget_vs_Actuals.pdf

Bob reported that all 2012 Financial Reports were sent to USMS as required.

He said that the 1099 Forms were sent out by Paul Shane, the tax accountant. Bob asked if all of the contractors had received their 1099 Forms.

Regarding the LLC filing, Bob started discussions with an attorney. Due to our by-laws and voting membership, Bob said filing the LLC might be too complicated. The attorney also noted that our LMSC is not incorporated in the State of California, so he suggested that we might just need to file a name change with the IRS. Bob is going to follow up with USMS to request further information.

Bob is also looking into online forms for reimbursement requests.

Mike Heather mentioned that at the USMS meeting in Arizona, there was discussion around an offer to all LMSCs to have the option to open investment funds with Morgan Stanley.

SPMS Secretary: Robin Smith secretary@spma.net

Robin reported that the 2012 Annual Meeting Minutes were submitted to USMS as required.

She is now starting to review the SPMS Policy and Procedure Manual to identify the sections that need to be updated.

SPMS Member at Large: Jacquie Cole memberatlarge@spma.net

Errol reported on behalf of Jacquie that she has been in communication with the Marketing Chair regarding providing goods (marketing materials) and services to teams.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@spma.net

Report posted on the SPMS website (see link below):

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130221_Registrar_Report.pdf

Dan reported that there are 2 new clubs being added to SPMS. We are up 5% over last year's registration numbers.



<p>SPMS Newsletter Editor: Kim Thornton newsletter@spma.net</p> <p>Kim reported that the March/April 2013 Newsletter is being finalized. Articles include a history of Orange County Open Water Swimming, the request for Coach of the Year nominations, and a health/fitness piece by Ben Lovelace.</p>
<p>SPMS Top Ten Recorder: Kim Thornton topten@spma.net</p> <p>Report posted on the SPMS website (see link below): http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130221_Top_Ten_Recorder_Report.pdf</p> <p>Kim submitted the preliminary SPMS Top Ten report to USMS. Deadline for corrections is February 28th. She posted the results for the Santa Clarita meet to USMS; there were no records set. Kim still needs the paperwork from the Rose Bowl and Las Vegas swim meets.</p> <p>There was discussion regarding the meet software used at the meets and the ability of the software to be able to provide the documentation paperwork that needs to be completed and submitted with any swimming records. It was mentioned that in the past, some paperwork wasn't submitted by the deadline so those records were then not officially recognized.</p>
<p>Standing Committee Reports:</p>
<p>Coaches Committee: Christine Maki coaches@spma.net</p> <p>Errol reported on behalf of Christine that the SPMS Coaches Clinic scheduled for October 12, 2013 will be held at the La Mirada Splash Swim Center.</p> <p>He said that the nominations for the 2012 SPMS Coach of the Year are open. The information is in the March/April Newsletter and the deadline for submitting nominations is the end of March.</p> <p>Mark reminded everyone that the Level 3 Coaches Clinic will be held on Saturday March 23rd at the Rose Bowl Aquatics Center from 9:00AM to 4:00PM.</p>
<p>Marketing Committee: Anita Cole marketing@spma.net</p> <p>Anita said her committee is helping with communications to all the club reps. They are offering marketing tips including hanging the co-branded banners at all pools.</p> <p>Trisha is now distributing USMS marketing materials (caps, luggage tags, etc...) at the swim meets.</p> <p>Anita said they are looking into the possibility of distributing information and marketing materials at health fairs, road running events, bike shops, and running shops.</p>
<p>Meet Operations: Mark Moore vicechair@spma.net</p> <p>Swim Meet Services Coordinator, Quartermaster, Awards: Trisha Commons Trisha5swim@aol.com</p>
<p><u>Meet Operations:</u> No Report.</p> <p><u>Swim Meet Services Coordinator:</u> Report posted on the SPMS website (see link below): http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20130221_Meet_Coordinator_Report.pdf</p> <p>Trisha reported on 3 swim meets since the last conference call. The Santa Clarita meet on Jan 20th went well even though it started a few minutes late. She gave it a high score. The Rose Bowl meet on Feb 9th had a good turnout and finished before 1:00pm. She also gave it a high score. The Las Vegas meet on Feb 16th started 21 minutes late but finished early. It was a good meet and she gave it a high score.</p> <p>Trisha attended the SCPPOA meeting on Feb 7th - the topic was the City of Los Angeles Lifeguard Training Program.</p>



Officials Committee: Robert Mitchell officials@spma.net
No Report.
Open Water Committee: Tanya MacLean openwater@spma.net
No Report.
Planning Committee: Lucy Johnson lucyj6@mac.com
Lucy said her committee met last month and they are making progress on their agenda. Their next meeting is scheduled for Feb 28 th .
Sports Medicine Committee: Ben Lovelace lovelace.ben@gmail.com
Errol reported on behalf of Ben that he had written an article for the March/April Newsletter.
Webmaster: Dan Wegner registrar@spma.net
Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20130221_Registrar_Report.pdf
Dan continues to make enhancements to the calendar on the website – he has now added the deadlines for submitting nominations for SPMS awards.
-MSP – approved all Committee Reports.
OLD BUSINESS
Belmont Plaza Pool: Lucy gave an update on the activities around rebuilding the pool. The City Council is now changing the plans after a series of meetings and intensive lobbying efforts by local swimmers and divers including several Olympians. The Coastal Commission still needs to approve the latest plans which will potentially include a separate diving tank with diving towers.
Coaches Clinic: Mark gave an update on the Coaches Clinic held Feb 10 th at the Mission Viejo YMCA. There were 43 coaches in attendance – this was the largest turnout SPMS has had so far. It was a great clinic and the speakers were excellent.
NEW BUSINESS
Newsletter: Dan reported that the Pacific LMSC has decided to no longer publish a Newsletter as all the information that is in their Newsletter is also on their LMSC website.
Motion – To form a committee to examine the details that went into Pacific’s decision and to also look at the long term plan for the SPMS Newsletter. Voting was done by roll-call. The motion failed: 10 opposed to 9 in-favor.
Next conference call meeting will be held on Thursday, March 21, 2013 at 8:00 PM
Meeting Adjourned: 9:23 PM PDT