



<b>SPMS Meeting Minutes</b>	
<b>January 16, 2014</b>	<b>Called to Order: 8:00 PM PDT</b>
<b>Type of meeting</b>	<b>Monthly Conference Call Meeting</b>
<b>Facilitator</b>	Mark Moore - Chair
<b>Minutes</b>	Robin Smith - Secretary
<b>Attendees</b>	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Coaches Chair – Christine Maki (Competitive Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair - Alina de Armas (Official) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Mary Hull (Southwest Aquatics) – SW Zone Chair Chad Durieux (Rose Bowl Masters) Errol Graham (West Hollywood Aquatics) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Jenny Richter (Mission Viejo Nadadores) Jessica Seaton (West Hollywood Aquatics) Bill Sive (Long Beach Grunions) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)
<b>MSP</b>	<b>November 21, 2013 Meeting Minutes – Approved</b>
<b>Officer Reports:</b>	
<b>SPMS Chair: Mark Moore</b> <a href="mailto:chair@SPMasterSwim.org">chair@SPMasterSwim.org</a> Mark welcomed the officers, committee chairs, and committee members to the first meeting of 2014. He will be contacting committee chairs in the upcoming weeks to see where he can be of assistance and to identify upcoming projects. He is currently working with Eileen, Kim, and Alina to transition the vice chair and meet operations responsibilities.	
<b>SPMS Vice Chair: Eileen Span</b> <a href="mailto:vicechair@SPMasterSwim.org">vicechair@SPMasterSwim.org</a> No Report.	
<b>SPMS Treasurer: Bob Eberwine</b> <a href="mailto:treasurer@SPMasterSwim.org">treasurer@SPMasterSwim.org</a> Reports posted on the SPMS website (see links below):  Treasurer’s Report <a href="http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116_Treasurer_Report.pdf">http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116_Treasurer_Report.pdf</a>	



Balance Sheet

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401_Balance_Sheet.pdf)

Income Statement

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401\\_Budget\\_vs\\_Actuals.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/201401_Budget_vs_Actuals.pdf)

Bob noted that there was a slight loss on the balance sheet. He has now issued the reimbursements for 2014 USMS registration fees to the eligible members and has submitted the 1099 requests to the accountant (Paul). Bob requested that any requests for reimbursement of 2013 competition fees from eligible members be submitted to him as soon as possible.

The request to open a new bank account was denied by the bank. He will follow-up regarding this.

SPMS Secretary: Robin Smith [secretary@SPMasterSwim.org](mailto:secretary@SPMasterSwim.org)

Robin made revisions to the SPMS Bylaws to facilitate the opening of the new bank account. She will await feedback from Bob in order to finalize this document.

SPMS Member at Large: Jacqueline "Jax" Cole [memberatlarge@SPMasterSwim.org](mailto:memberatlarge@SPMasterSwim.org)

No Report.

**-MSP – Approved all Officer Reports.**

### Contractor Reports

SPMS Registrar: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116\\_Registrar\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116_Registrar_Report.pdf)

Dan reported that 2014 registrations are going fine. There are some new clubs. He is assisting with questions regarding registration renewals.

SPMS Newsletter Editor: Kim Thornton [newsletter@SPMasterSwim.org](mailto:newsletter@SPMasterSwim.org)

Kim reminded everyone that the January/February Newsletter is posted on the website.

SPMS Top Ten Recorder: Kim Thornton [topten@SPMasterSwim.org](mailto:topten@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116_Top_Ten_Recorder_Report.pdf)

SPMS Swim Meet Services Coordinator: Trisha Commons [swimmeets@SPMasterSwim.org](mailto:swimmeets@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116\\_Meet\\_Coordinator\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2014/20140116_Meet_Coordinator_Report.pdf)

**-MSP – Approved all Contractor Reports.**



### Standing Committee Reports:

Coaches Committee: Christine Maki [coaches@SPMasterSwim.org](mailto:coaches@SPMasterSwim.org)

Christine is finalizing the SPMS Coaches Clinic scheduled for Saturday February 1, 2014. She has received 20 registrations so far and reminded the committee to RSVP in advance. Vendors currently include StretchCordz, VASA, and Hammer Nutrition.

Nominations for SPMS Coach of the Year are due by March 31<sup>st</sup>. She is hoping to make announcements at upcoming swim meets to assist swimmers with the nomination process.

Discussion regarding the scheduling of future Coaches Clinics and potential speakers was tabled to a future meeting.

Marketing Committee: Anita Cole [marketing@SPMasterSwim.org](mailto:marketing@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116\\_Marketing\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116_Marketing_Report.pdf)

Anita said the new SPMS swim caps are very popular and the calendars have been sent out. If anyone did not receive a calendar and would like one, please contact Jax ([memberatlarge@spmasterswim.org](mailto:memberatlarge@spmasterswim.org)).

Meet Operations: Eileen Span [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)

Eileen is working on a guideline that will provide step-by-step instructions to meet hosts. She is addressing questions that have come up during the sanctioning and meet setup process.

Officials Committee: Alina de Armas [officials@SPMasterSwim.org](mailto:officials@SPMasterSwim.org)

No Report.

Open Water Committee: Sherry Brooks [openwater@SPMasterSwim.org](mailto:openwater@SPMasterSwim.org)

Sherry was introduced as the new chair of the open water committee. She is currently learning her responsibilities and will be contacting event hosts regarding the 2014 open water calendar in the upcoming months.

Planning Committee: Lucy Johnson [lucyj6@mac.com](mailto:lucyj6@mac.com)

Mark reported on behalf of Lucy, that the committee will hopefully be reactivated in the near future and will continue their work from 2013.

Sports Medicine Committee: Open

No Report.

Webmaster: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140116_Registrar_Report.pdf)

The 2014 calendar has been posted on the website. Dan requested that if anyone has any questions or updates to let him know.

**-MSP – Approved all Committee Reports.**



## **OLD BUSINESS**

SPMS Bylaws and SPMS Policies and Procedures:

Robin is continuing to work on these documents. She hopes to finalize the Bylaws next month.

## **NEW BUSINESS**

Potential New Masters Swim Club:

Bill Sive updated the committee regarding a request he received for start-up assistance for a new Masters Swim Program in LA County. He has been working with Mark Moore, Christine Maki, and Bill Brenner regarding support and expectations for the program. There is an associated health festival scheduled in the upcoming weeks that might be an opportunity for SPMS to have an exhibit booth and offer additional support.

**Next conference call meeting will be held on Thursday, February 20, 2014 at 7:30PM**

**Meeting Adjourned: 8:59 PM PDT**