



## **SPMS Monthly Conference Call Meeting Minutes**

**Date: Thursday, August 16, 2018**

**Meeting Called to Order: 7:33 PM PDT**

**Facilitator: Mark Moore (Chair)**

**Recorder: Deborah Hefter (Secretary)**

**Attendees:**

Chair – Mark Moore (Mission Viejo Masters); Vice Chair & Meet Operations Chair – Ken Brisbin (Long Beach Grunions); Treasurer – Bob Eberwine (South Bay Swim Team); Secretary – Deborah Hefter (Southwest Aquatic Masters); Member at Large & Awards – Becky Cleavenger (Conejo Valley Masters); Registrar & Webmaster – Dan Wegner (Las Vegas Masters); Newsletter Editor – Tami Barrera (Mission Viejo Masters); Top Ten Recorder – Kim Thornton (Novaquatics Masters); Coaches Chair – Jeff Taylor (Mission Viejo Masters); History & Archives Chair – Robert Mitchell (Las Vegas Masters); Officials Chair – Alina Perez de Armas (Mission Viejo Masters); Open Water Chair – Robin Smith (Novaquatics Masters); Program Development Chair – Anita Cole (Long Beach Grunions); Sports Medicine – Arlette Godges (Conejo Valley Masters); Southwest Zone Chair – Mary Hull (Southwest Aquatic Masters) Megan Andrus (Las Vegas Masters); Elizabeth Carlin (Long Beach Grunions); Virgil Chancy (Official); Omar de Armas (Official); Diana Dolan LaMar (Las Vegas Masters); Chad Durieux (Rosebowl Masters); Jorge Ferrero (UC33); Linda Fitzpatrick (Conejo Valley Masters); Mikey Flaherty (Swim With Heart Masters); Jill Gellatly (Conejo Valley Masters); Michael Heather (Mission Viejo Masters); David Johannsen (Santa Barbara Masters); Beata Konopka (Conejo Valley Masters); Nancy Kirkpatrick-Reno (Conejo Valley Masters); Paul Szuskiewicz (Official); Karin Wegner (Las Vegas Masters); Phillip Yoshida (San Luis Obispo Masters)

### **AGENDA:**

**- MSP - June 21, 2018 Meeting Minutes**

### **MEETING AGENDA**

#### **OFFICER REPORTS**

**Chair:** Mark Moore

#### **- Face-to-Face Planning Meeting**

The meeting went well. If you have questions, contact the Committees.

#### **- 2018 Contractor Bids**

Contractors will have a one minutes introduction, each candidate will be given the opportunity to answer questions asked by Mark and a one minute closing statement.

#### **Registrar:**

Alina De Armas: 31 years in swimming, Registrar experience with other organizations (High Schools and SoCal Swimming), she would like to expand office side and new members.



Dan Wegner: Corresponded in 11,800 emails and over 2,000 phone calls for USMS and SPMS, current Registrar and would love to continue to serve.

Question 1: If USMS takes role of Registrar after the first year of your contract, would you be willing to renegotiate?

Alina: Yes

Dan: Yes. Duties will evolve and may turn into more of a membership coordinator.

Question 2: How will you deal with the challenges of the updated USMS website?

Alina: It takes time to adjust to the new software and she will communicate with the national office.

Dan: Continue to forward information and issues to the national office.

### **Top Ten Recorder:**

David Johannsen: Competed in 20 meets in the last year and a half, experience with top time recognition for age group.

Kim Thornton: has held position for 6 years, sits on records and tabs for USMS and has the connections with meet directors, admin and officials, and swimmers.

Question 1: Do you have a plan to add Fitness Swimmers and Go the Distance Challenge to the Top Ten?

David: Open to it and he has lots of time to look at the results and put together information.

Kim: As long as we have a database, we can do it through Awards.

Question 2: Why is College Club Swimming taking up so much time?

Kim: There is a whole new level of entering, processing and creating information for USMS. We will have to enter times individually.

David: He will not ask for more money to input the data. He would like to expand the Top Ten duties.

### **Newsletter Editor:**

Jorge Ferrero: Webmaster for a swim academy, age group coach, open to ideas and to update the newsletter.

Question: How will you make our newsletter number one?

Jorge: I am a really good graphic designer. I will use a good template/design.

### **Closing Statements:**

Alina: Try her best to a good job for everyone. She will update the website content (places to swim and newsletter).

Dan: He will work to increase the amount of swimmers in SPMS and work with College Club Swimming.

David: He would love to apply his skills to SPMS and support the Santa Barbara Masters and SPMS.

Kim: She has enjoyed serving SPMS. She is a mentor for new recorders and works with history and archives. The job is more than just records and tabulations; it takes 2-4 weeks to enter the meets.

Jorge: Would like to make the newsletter more appealing to read.



Vice Chair: Ken Brisbin

2019 bid email will be going out soon, before the November face-to-face meeting. Kenny and Mark had lunch with Dawson Hughes, Chief Executive Officer USMS, during Irvine Championships.

Treasurer: Bob Eberwine

Discussed the new budgeting process at the Face-to-Face planning meeting and emailed template to Committees. Turn in budget ideas by September 15.

Reports posted on the SPMS website (see links below):

Treasure's Report August 2018

[https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/20180816\\_Treasurer\\_Report.pdf](https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/20180816_Treasurer_Report.pdf)

July Balance Sheet

[https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807\\_Balance\\_Sheet.pdf](https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807_Balance_Sheet.pdf)

July Income Statement

[https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807\\_Income\\_Statement.pdf](https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807_Income_Statement.pdf)

July Budget vs. Actuals

[https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807\\_Budget\\_vs\\_Actuals.pdf](https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/201807_Budget_vs_Actuals.pdf)

Secretary: Deborah Hefter

Issues with emails for Contractor voting getting kicked back.

Discussion on Issues/Misunderstanding with Contractor Voting and Bylaws:

Questions included who can vote and whether or not the vote is relative to attendance at the current meeting.

Member at Large: Becky Cleavenger

Reports posted on the SPMS website (see link below):

[https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/20180816\\_Member\\_At\\_Large\\_Report.pdf](https://www.spmasterswim.org/c/8B6A80C/file/meetings/2018/20180816_Member_At_Large_Report.pdf)

**- M - To approve all Officer Reports. The motion was seconded, approval of Officer's Reports tabled due to voting discussions.**

Discussion:

Robert Mitchell – Should we have done voting in the Chairs/Officers report? Did we call for a vote? Should a motion be made in old business?



Reviewed old minutes and voting procedures. Voting instructions went out to those eligible to vote (Officers, Committee Chairs, Club Reps and 50%+1 Meeting Attendees). Votes will be collected via email.

**MSP - (Robert Mitchell) – Accept the 2 bids for Registrar and request a vote.**

**MSP - (Robert Mitchell) – Accept the 2 bids for Top Ten Recorder and request a vote.**

**MSP - (Robert Mitchell) – Accept the bid for Newsletter Editor and request a vote.**

Executive Committee will meet to discuss 2018 voting procedures and meeting will resume on Thursday, August 23, 2018.

Contractor and Committee Chair reports were not reviewed or approved at this meeting.

**Meeting Adjourned: 8:49 PM PST**