

SPMS Monthly Minutes via Zoom
Date: Thursday, October 24, 2024
TERMINOLOGY: Motion - Second - Passed (MSP)

MEETING CALLED TO ORDER 7:33 PM Pacific Time

FACILITATOR Kenny Brisbin

RECORDER Lucila Davies

1. ROLL CALL TO TAKE ATTENDANCE

Executive Committee, Contractors, and Committee Chair Attendees

- | | | |
|---------------------------------------|---|--|
| 1. Kenny Brisbin (LBG),
Chair | 5. Fiona Duncan (ROSE),
Member-At-Large | 9. Anita Cole (LBG),
Marketing |
| 2. Robin Smith (NOVA),
Vice Chair | 6. Virgil Chancy (UC33), Diversity
& Inclusion Chair | 10. Robert Mitchell (MVN),
History & Archives |
| 3. Bob Eberwine (SOBA),
Treasurer | 7. Cory Nguyen (RIPT), Coaches
Chair | 11. Arlette Godges (SBM),
Sports Medicine |
| 4. Lucila Davies (UMST),
Secretary | 8. Jorge Ferrero (UC33), Newsletter
Editor | 12. Alina de Armas (MVN),
Officials |
| | | 13. Christie Ciraulo (WH2O),
Open Water |

SPMS Member Attendees

- | | | |
|--------------------------------|-----------------------------|--------------------------------|
| 14. Bart Parnes (LBG) | 20. Jennifer Cooper (CVMM) | 28. Mary Hull (UC33) |
| 15. Ralph Porrazzo (ROSE) | 21. Bill Sive (SWLB) | 29. Mike Collins (NOVA) |
| 16. Diana Dolan LaMar
(MVN) | 22. Bill Present (DSST) | 30. Omar de Armas (UC33) |
| 17. Beata Konopka
(CVMM) | 23. Brandon Franklin (SCAQ) | 31. Becky Cleavenger
(CVMM) |
| 18. Barbara Moore (MVN) | 24. Melyssa Jasso (UMST) | 32. Meghan O'Donnell (ROSE) |
| 19. Seta Hovsepian | 25. David Johannsen (SBM) | 33. Errol Graham (WH2O) |
| | 26. Chad Durieux (ROSE) | |
| | 27. Dara Goldsmith (LVM) | |

Total 33

Executive Committee, Contractors, and Committee Chair Absentees

- | | |
|---|--|
| 1. Judi Divan (MVN),
TopTen & Membership
Coord. | 2. Mary Jurey (WH2O), Fitness
Chair |
|---|--|

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2. APPROVE MINUTES

Approved minutes from Thursday, September 19, 2024, monthly meeting.
MSP.

3. STANDING AGENDA

Executive Committee Reports

[Vice Chair Report](#)

[Treasurer Report](#)

[September Balance Sheet](#)

[September Income Statement](#)

[September Budget vs Actuals](#)

[2025 Proposed Budget](#)

SPMS Committee Reports

[Meet Operations Committee](#)

[Program Development/Marketing Committee](#)

[Open Water Committee](#)

Contractor Reports

[Membership Coordinator](#)

[Top Ten Recorder](#)

Contractor Bids

Newsletter

[Jorge Ferrero](#)

SPMS Membership Coordinator

[Judi Divan](#)

[Seta Hovsepian](#)

[Megan O'Donnell](#)

Top Ten Recorder

[Judi Divan](#)

[M. Teresa Frias](#)

** Reports recorded above are the only submitted reports for the current month. Any others missing are due to no submitted report nor updates being reported. Reports recorded above are MSP.*

USMS Committee Reports

No update from members of USMS Committees.

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5. OLD BUSINESS

2025 Proposed Budget Discussion:

- SPMS's 2025 budget is scheduled for finalization and ratification at the upcoming face-to-face annual meeting in November.
- Treasurer **Bob Eberwine** highlighted adjustments resulting from recent expense changes, such as reduced contributions from USMS and modified host stipends. A discussion also addressed the organization's reserve, emphasizing mindful spending to support team activities while managing a declining reserve.
- Key points included categorization of relay expenses and clarification on open-water event stipends.

IRS and Charitable Status:

- Treasurer **Bob Eberwine** reported that SPMS will not incur IRS penalties for late filing, and checks for charitable status renewal are in process. Donation acceptance will resume once the charitable status is fully restored.

Other Financial Items:

- Changes include adjustments to the meet stipend for host teams and open-water event expenses.
- Relay meet expenses rose due to increased registration fees, prompting a discussion about potential cost reductions in future years.
- A recommendation was made to form a finance committee to strategically manage SPMS's financial reserves.

Relay National Coaches Conference (NCC) Summary:

- SPMS members who attended the recent relay NCC shared positive feedback, highlighting valuable sessions on community building, social media, and coaching challenges. A report on lessons learned and planned applications is expected from the attendees.

Annual Meeting:

- The budget will be approved at the annual meeting as per policies, shifting to a more concise approval process rather than extensive budget reviews.

6. NEW BUSINESS

Annual Meeting and Clinic Update:

- **Diana Dolan LaMar** announced that 60 people have registered for the upcoming annual meeting, including eight virtual participants. The clinic has 54 participants enrolled and is currently under budget, even with a \$50 participation fee.

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- Event features include a guest speaker, food, and raffle prizes, and organizers emphasized that advance registration is necessary to ensure adequate food and prize preparations.

Contractor Bid Positions:

- **Newsletter Coordinator: Jorge Ferrero**, running unopposed, presented his goals to integrate the newsletter with social media to enhance member engagement. He is working toward creating a more interactive newsletter featuring media like reels and stories.
- **Membership Coordinator:** Two candidates presented:
 - **Megan O'Donnell:** A long-term USMS member, Megan highlighted her experience in managing membership roles in large organizations and her enthusiasm for swimming and community growth.
 - **Seta Hovsepian:** With a background in media and volunteer work in swimming events, Seta emphasized her organizational skills and dedication to the swim community through her family.
- **Top 10 Recorder:** Two candidates discussed their qualifications:
 - **M. Teresa Frias:** With a background in coaching, Teresa emphasized the importance of maintaining accurate records of athlete performance.
 - **Diana Dolan LaMar:** Diana shared her extensive organizational experience and familiarity with meet management and administrative responsibilities.

Contractor Role Decisions:

- Voting was held for the Membership Coordinator and Top 10 Recorder roles. **Megan O'Donnell** was selected as the Membership Coordinator, and **Diana Dolan LaMar** was chosen as the Top 10 Recorder.
- **Newsletter Contractor: Jorge Ferrero** was selected by acclamation.

MSP TO ADJOURN AT

9:02 PM Pacific Time

NEXT MEETING

SPMS Annual Meeting, *in-person*
Sunday, November 10, Woollett Aquatic Center, Irvine
Register [HERE](#)